**LIR COMMITTEE**

**21st June 2017**

**National College of Ireland, Dublin**

**Present**: Frank Brady, Peter Fleming, Breeda Herlihy, David Kane, James Molloy, Clíona Ní Shúilleabháin, Peter Reilly, Glenn Wearen.

**Apologies:** Jerald Cavanagh, Jennifer Ball, Elaine Doherty, Ronan Kennedy

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| **Actions** | **Minutes** |
| **1: Minutes (May 3rd)**  |
|  | * Minutes of 3rd May approved with following notes
* PF has liaised with GW to get training on the LIR Seminar registration on LIR drupal site.
* Some modifications to members of the Google drive were made at the meeting to ensure all could access. **.**
* **PR added Seminar Timeline to the Google drive.**
* **Action: PR to remind Ellen Breen to nominate a DCU representative for the committee**
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| **2: LIR seminar 2017** |
|  | * David White, University of Arts London confirmed as a speaker
* Leo Farrell, UCD and Chair of the T&L Forum on Learning Analytics confirmed as a speaker
* Natalie Harrower, DRI offered to speak. **PW is to respond and direct her to answer the CFP.**
* The outline for the seminar is to have 3 keynote speakers, 1 bursary winner and 3 CFP (20 minutes) Suggest David White to open the seminar in the morning and Leo Farrell to open after lunch. CNS confirmed that Margaret Flood, TCD would not be willing to speak on copyright at the LIR seminar.
* **Action: CNS check that release form is on the Speakers pack in the Google drive**
* **Action: GW to contact caterers and arrange from the list of approved TCD suppliers provided by CNS.**
* Call for Papers discussed. The abstract should be 100 words in length.
* **Action: PR to circulate a CFP for all to review before circulating generally in July with a deadline of 25th September. Submissions will be reviewed at the next LIR meeting.**
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| **3: Brian Hickey Workshop Update: – June 28th**  |
|  | * Brian Hickey, DBS has been confirmed as the facilitator and University of Limerick as the venue.
* Promoting the workshop via systems librarians contacts, twitter and internal library staff lists
* **Action: GW to circulate to IT staff in Munster institutions**
* **Action: DK to email systems librarians**
* **Action: PR to email the Shannon consortium**
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| **4: Library Carpentry Workshop Update** |
|  | * DK and BH presented on Library Carpentry for Ireland
* It was agreed that the LIR group should become involved so ensure the sustainable adoption of the programme.
* LIR would be happy to fund attendance for one trainer to attend the Certification Software Carpentry Instructor Training
* Some questions around accreditation, CPD value, possibility of online delivery, self-directed learning, costs for attending the 5 workshops.
* **Action: DK and BH to liaise and gather further details. Caleb Dervan in UL has previously investigated this and PR will contact him to discuss.**
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| **5: Reflections on the LIR Bursary** |
|  | * This should be an annual call with earlier notification so that potential applicants have time to consider conference they might wish to attend.
* There was some discussion around the marking scheme for the bursary applicants.
* **Action: At the next LIR meeting, decide on the weighting criteria for the LIR bursary so that a consistent approach is taken by all reviewers.**
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| **6: AOB** |
|  | * The subgroup reviewing the feedback form are to meet and present to the LIR group at the next meeting
* **Action: JM, CNS, JB to propose a new feedback mechanism for Annual Seminar at next LIR meeting.**
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