**LIR COMMITTEE**

**November 24th 2016**

**HEAnet, Dublin**

**Present**: Jennifer Ball, Frank Brady, Jenny Byrne, Michelle Dalton, Peter Fleming, Breda Herlihy, James Molloy, Clíona Ní Shúilleabháin, Peter Reilly, Jonathan Richardson, Glenn Wearen

**Apologies:** David Kane, Elaine Doherty

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| **Actions** | **Minutes** |
| **1: Minutes (Oct 19th)** |  |
|  | * Minutes of Oct 19th approved |
| **2: Annual Seminar Review** |  |
|  | * 10-12 no shows * Able to record video, but not live stream * Recommendation: Promote Twitter handles of speakers, making it easier to tweet about them. * One mic for Q&As wasn’t working * Less speakers this year, which gave them more time, which seemed to work better. * Need to promote the LIR list more (bulk add of a large number of emails possible) * **ACTION: JR** – Poll members regarding when to host the Seminar, March or November. Also remind attendees to fill out the feedback form. * Venue - Trinity Long Room Hub ideal to use again, but early booking recommended. |
| **3: Chairs Report** |  |
|  | * Attached at end of minutes |
| **4: Treasurer’s Report** |  |
|  | * **≈ €4,000** * **Free venue previous two years have led to reduced outlays** * **Should we still invoice for 2017 – Yes.** * **Vouchers to be purchased for 2016 speakers** * **Potential uses:-**   Bigger / international speakers  Spot Prize  Bursary (multiple?)   * Down 2 signatories on account, Clíona Ní Shúilleabháin and Peter Fleming to replace |
| **5: Election of Officers** |  |
|  | * Secretary - Breda Herlihy replaces Jonathan Richardson |
| **6: Constitutional Amendments** |  |
|  | * Motion No 1: **Passed**   *“More than half the committee, including at least one officer, must be present at a meeting to constitute a quorum, with the Chairperson having the casting vote in the case of a deadlock. In their absence, the chairperson, shall nominate a member of the committee to act in their stead.”*  Proposed – Glenn Wearen  Seconded – Peter Fleming   * Motion No 2: **Passed**   *“Expressions of interest for officer (Chair, Treasurer, Secretary) positions on the Committee, have to be received prior to the AGM.”*  Proposed – Clíona Ní Shúilleabháin  Seconded – Glenn Wearen   * Motion No 3: **Passed**   *“Positions of officers (Chair, Secretary, Treasurer) will be elected at AGM. Expressions of interest for these officers may be received from Committee members prior to the AGM.”*  Proposed – Peter Fleming  Seconded – Jenny Byrne   * Motion No 4: **Passed**   *Expressions of interest to become a Committee member have to be received prior to AGM.*  Proposed – Jennifer Ball  Seconded – Jonathan Richardson |
| **7: Future Workshops** |  |
|  | * Glenn asked at seminar to repeat his workshop (in Cork). * Workshop on IT security * Brian Hickey - Security Awareness * Anna Wilson |
| **8: AOB** |  |
|  | * Michelle Dalton resigning from the committee * Jenny Byrne resigning from the committee |
| **Next Meeting** |  |
|  | * Date/Time - December 8th 11:30 * Venue - NCI or HEAnet * To be followed by Christmas Lunch |

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**Report to LIR Institutions 2016**

**Dear Colleagues,**

The resilience and innovativeness of the Committee was truly tested regarding the planning and scheduling of this year’s 2016 Annual Seminar. It proved quite a formidable challenge due to the proliferation of similar themed events in spring, concerning library design and spaces, conflicting with our chosen theme “Envisioning Future Library Innovation in Tech Services and Tech Spaces”. Other contributing factors were the hosting of the LILAC conference in mid-March at UCD, early Easter holidays and the CONUL Conference in May compelling us to reschedule the seminar to November.

**Feedback 2015 Annual Seminar:**

The Seminar Theme “Uncharted Territory ? What Next for Web Scale Discovery” was very prevalent to attendees, as many of their institutions were in the process of either considering or transitioning to the implementation of new systems.

Overall the feedback from 34 respondents was positive and delegates found the sessions practical, informative and interesting. They particularly enjoyed the international perspective, and hearing about the practical implementation of Discovery tools and the subsequent marketing of them to users. The feedback form provided attendees with an opportunity to identify future workshop training needs.

**Workshops Conducted**:

**Troubleshooting Web Browsers Issues DCU**

A very successful session conducted by Glenn Wearen was held in the training rooms at DCU library. This half day workshop involved 20 participants and feedback was very positive. Due to the varying skill levels existing among the group, some felt the content was not deep enough, while others considered it too advanced. Culminating from this session a need was identified by participants for a future session on monitoring e-resources.

**Future Workshops:**

LIR is committed to developing training initiatives and workshops which respond to our members needs and reflect the evolving work environment. Future workshops planned so far include the following:

* Digital Marketing hosted by Niamh Heddon Walker our 2015 Bursary winner
* Monitoring e-resources

**Conclusion:**

The LIR Committee is growing from strength to strength and as you will recognise from this report providing a valuable service to members, and the profession in general. Delegates attending the Annual Seminar now receive Library Association of Ireland (LAI) CPD accreditation certificates. We will continue to innovate, collaborate and develop partnerships with similar organisations at both national and international level.

Many Thanks

Peter Reilly

LIR Group Chair