**LIR COMMITTEE**

**Sept 22nd 2015**

**HEAnet, Dublin**

**Present**: Jennifer Ball, Frank Brady, Jenny Byrne, Siobhán Dunne, Peter Reilly, Jonathan Richardson, Glenn Wearen

**Apologies:** Jerald Cavanagh, Michelle Dalton, Bill Murphy, Clíona Ní Shúilleabháin

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| **Actions** | **Minutes** |
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|  | Minutes of AGM March 30th approved. |
| **Seminar 2015** |  |
|  | * Feedback was generally positive * Respondents were 50/50 print vs online * Suggested that we have a workshop based on Niamh Walker Headon’s talk (see workshops) * We should advertise that we are LAI accredited * We should use the same venue again if possible for 2016 seminar:   Free.  Good breakout area.  Some issues with power & eduroam (but solvable)  Suggested dates – Friday 8th or Monday 11th April 2016 (to avoid Easter and LILAC Conference) |
| **Seminar 2016** |  |
|  | **Suggested Title** – “Tech Spaces & Tech Services”   * Tech & Space: - Scalable Wireless   Power Availability   * Tech & Services: - Cloud based services   **Suggested Topics:**   * Local and Hosted Systems - Guaranteeing connection (tracing the connection route, knowing the hubs) * Planning New Buildings – Looking at Tech * Tech Spaces and Services * Digital Badges – Lemon Tree   **All:** Identify possible Keynote speakers  **Glenn:** Identify potential speakers at HEAnet Conference in November  **Possible Speaker:**  Brian Hickey “The Opportunities and Challenges of Hosting on the Cloud” |
| **Workshops** |  |
|  | **Digital Marketing**   * Ask Niamh Walker Headon if she would like to present (Glenn Mehta as Option 2)   Pay her the same rate as Glenn Mehta (€250)  Possibly add another presenter if she preferred to not take it on her own.  Maynooth to host.   * **Action**: Frank, Jennifer & Michelle to organise.   **Programming Workshop**   * Who is it aimed at? Too techy vs not techy enough   Instead maybe -  **Website Trouble Shooting**   * Suitable for (non systems) library staff * Possibly given by Glenn Wearen * General session, with possibility of more focused follow on sessions * **Action**: Glenn, Jenny & Siobhan to organise   **Workshop Dates** - TBD  Arrange Digital Marketing date with Niamh in the first instance, and then work Website Trouble Shooting around that date. Post New Year at least for Glenn.  **Workshop Venues** - DCU |
| **Thanks** |  |
|  | * Peter thanked Bill for his service and dedication on the committee. |
| **AOB** |  |
|  | * **Constitution Amendment**   A proposed amendment to the constitution was drafted to establish a Quorum, a minimum number of members that must be present at a meeting to ratify any decisions. To be voted on at next years AGM.  Draft text:  “More than half the committee, including at least one officer, must be present at a meeting to constitute a quorum, with the Chairperson having the casting vote in the case of a deadlock. In their absence, the chairperson, shall nominate a member of the committee to act in their stead.”   * **Actions**   Peter: Email UCC Librarian to investigate Ger’s replacement, preferably a tech person  Peter: Email NCI and CIT regarding nominating a committee member.  Glenn: Invite any HEAnet affiliated institutions entitled to be members of the group to join. |
| **Next meeting** | To be Determined |