**LIR COMMITTEE**

**Sept 22nd 2015**

**HEAnet, Dublin**

**Present**: Jennifer Ball, Frank Brady, Jenny Byrne, Siobhán Dunne, Peter Reilly, Jonathan Richardson, Glenn Wearen

**Apologies:** Jerald Cavanagh, Michelle Dalton, Bill Murphy, Clíona Ní Shúilleabháin

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| **Actions** | **Minutes** |
| **Minutes** |  |
|  | Minutes of AGM March 30th approved. |
| **Seminar 2015** |  |
|  | * Feedback was generally positive
* Respondents were 50/50 print vs online
* Suggested that we have a workshop based on Niamh Walker Headon’s talk (see workshops)
* We should advertise that we are LAI accredited
* We should use the same venue again if possible for 2016 seminar:

Free.Good breakout area.Some issues with power & eduroam (but solvable)Suggested dates – Friday 8th or Monday 11th April 2016 (to avoid Easter and LILAC Conference) |
| **Seminar 2016** |  |
|  | **Suggested Title** – “Tech Spaces & Tech Services”* Tech & Space: - Scalable Wireless

 Power Availability* Tech & Services: - Cloud based services

**Suggested Topics:*** Local and Hosted Systems - Guaranteeing connection (tracing the connection route, knowing the hubs)
* Planning New Buildings – Looking at Tech
* Tech Spaces and Services
* Digital Badges – Lemon Tree

**All:** Identify possible Keynote speakers**Glenn:** Identify potential speakers at HEAnet Conference in November**Possible Speaker:**Brian Hickey “The Opportunities and Challenges of Hosting on the Cloud” |
| **Workshops** |  |
|  | **Digital Marketing*** Ask Niamh Walker Headon if she would like to present (Glenn Mehta as Option 2)

Pay her the same rate as Glenn Mehta (€250)Possibly add another presenter if she preferred to not take it on her own.Maynooth to host.* **Action**: Frank, Jennifer & Michelle to organise.

**Programming Workshop*** Who is it aimed at? Too techy vs not techy enough

Instead maybe - **Website Trouble Shooting*** Suitable for (non systems) library staff
* Possibly given by Glenn Wearen
* General session, with possibility of more focused follow on sessions
* **Action**: Glenn, Jenny & Siobhan to organise

**Workshop Dates** - TBDArrange Digital Marketing date with Niamh in the first instance, and then work Website Trouble Shooting around that date. Post New Year at least for Glenn.**Workshop Venues** - DCU |
| **Thanks** |  |
|  | * Peter thanked Bill for his service and dedication on the committee.
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| **AOB** |  |
|  | * **Constitution Amendment**

A proposed amendment to the constitution was drafted to establish a Quorum, a minimum number of members that must be present at a meeting to ratify any decisions. To be voted on at next years AGM.Draft text:“More than half the committee, including at least one officer, must be present at a meeting to constitute a quorum, with the Chairperson having the casting vote in the case of a deadlock. In their absence, the chairperson, shall nominate a member of the committee to act in their stead.”* **Actions**

Peter: Email UCC Librarian to investigate Ger’s replacement, preferably a tech person Peter: Email NCI and CIT regarding nominating a committee member.Glenn: Invite any HEAnet affiliated institutions entitled to be members of the group to join. |
| **Next meeting** | To be Determined |