**LIR COMMITTEE**

**May 28th 2014**

**HEAnet, Dublin**

**Present**: Frank Brady, Jenny Byrne, Michelle Dalton, Siobhán Dunne, Bill Murphy, Clíona Ní Shúilleabháin, Aidín O’Sullivan, Ger Prendergast, Jonathan Richardson, Glenn Wearen

**Apologies:** Jennifer Ball, Simon Perry, Peter Reilly

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| **Actions** | **Minutes** |
| **All** | * Minutes of Meeting March 21st approved. |
| **Committee Changes** |  |
|  | * Diarmuid Stokes has been replaced by Michelle Dalton as the UCD representative * Mary Antonesa has been replaced by Frank Brady as the NUI Maynooth representative |
| **Seminar Feedback** |  |
|  | * Seminar ran on too long – need to be stricter on time in the future * 31 Responses to feedback form. Suggested we circulate it on the day. * Some issues with venue and catering arrangements (splitting attendees and inadequate table/seating). It was agreed that we consider one of our own institutions as hosts for next year’s seminar to save costs, bearing in mind that it would be during term time. Next Seminar 3rd week of March, 2015 * Live Stream issues – camera focused in on speakers, cutting out the slides. * ACTION: Location for next year **(Siobhán, Glenn, Aidín)** – ensure venue is Eduroam compliant |
| **Workshops** |  |
|  | Instructional Design **(Michelle, Aidín, Siobhán)**   * To be run in November   Digital Marketing **(Jonathan)**   * To be run August (Friday the 29th) * Contact Glenn Mehta (€250, payable on the day) |
| **Constitution/**  **Remit** |  |
|  | * What is LIR about and who/what does it represent? * We need to be mindful that there is crossover with other groups in the sector doing similar things. * Constitution originally drafted 1998; formed for libraries to take advantage of the internet. The following amendments were agreed: * Remove the word electronic from “electronic and emerging technologies” * Remove the word infrastructure from “IT infrastructure”.   All agreed the seminar represents a good mix of technical and non-technical, and also provides a valuable forum for networking. It should be used to showcase innovation, emerging technologies & skills sharing.  HEAnet  Promotions Day suggested **(Glenn)**   * What HEAnet does for Libraries * In addition to Services Day, but targeted at Libraries * Put it in the constitution   Creation of formal HEAnet Library steering committee suggested. **(Glenn)**   * A forum for submitting proposals for HEAnet to take on new roles, new tasks. |
| **2015 Seminar** |  |
|  | Call For Papers: keep it broad enough to encourage people to talk about emerging technologies and how they can be translated to Library environments  Potential themes include:   * Maker Spaces * The role of Big Data for libraries * Researchers generating data, and how it’s managed institutionally * Collaborative Technology Projects between libraries * Mobile Services * Slot for ‘This Year’s Apps’ * Curation in terms of 24 hour library services * Skills Development / Professional Development   ***Action – Everyone to bring a topic/theme for 2015 to next meeting*** |
| **Bursury** |  |
|  | €500  Due (Every 2nd Year)  Winner attends a seminar, and then presents on it at the LIR seminar. **Siobhán** to revisit criteria and organise promotion. |
| **AOB** |  |
|  | Treasury:   * A few members still to pay sub * Invoice still not received from Trinity * **Glenn** to produce a list of potential eligible institutions and invite new members to join.   Treasurer’s report to be a standing item on the agenda.  Social Media:   * All committee members are strongly encouraged to contribute to and promote LIR Twitter and LinkedIn accounts. |
|  | Meeting concluded |
| **Next Meeting** | Jonathan to circulate a Doodle poll for date of next meeting  (on the same day as Digital Marketing Workshop) |