**LIR COMMITTEE**

**April 27th 2016**

**HEAnet, Dublin**

**Present**: Jennifer Ball, Frank Brady, Jenny Byrne, Michelle Dalton, Elaine Doherty, Siobhán Dunne, Peter Fleming, Peter Reilly, Jonathan Richardson, Glenn Wearen

**Apologies:** Jerald Cavanagh, David Kane, Clíona Ní Shúilleabháin

|  |  |
| --- | --- |
| **Actions** | **Minutes** |
| **Minutes** |  |
|  | Minutes of meeting January 25th approved. |
| **Clarify Seminar Theme** |  |
|  | Tech Spaces & Tech Services |
| **Specify a Date** |  |
|  | **Date:*** End of November / Beginning of December
* Friday 25th November (provisional)
* Friday 2nd December (back up)
 |
| **Confirm Speakers Availibility** |  |
|  | **Speakers**:* Brian Wilson (HEAnet) – Keynote
* Karen Latimer – Keynote
* Roisin Hennigen – Library Building
* Iain Gifford, Manchester (RFID) – Self Check App. **Peter** to contact
* Mick Fortune (RFID) – potential keynote
* Brian Hickey – Security
* telepen (UK company) – desk booking app - **Jenny** to contact
 |
| **Book Venue** |  |
|  | **Venue**:* Trinity – Long Room Hub
* Investigate sates available (work backwards)
* Clioghna to book (cheaper rate)
* Needs eduroam, reliable broadband
 |
| **Call for Papers** |  |
|  | **Actions:*** Confirm Speakers
* Confirm Venue
* Maybe have Lightning Talks
* Send out by end of June

Save the date email to be sent, once date/venue confirmed, after workshop |
| **Sharing the Networking Knowledge** |  |
|  | **Sharing the Networking Knowledge*** “Pitch your Problem”
* Opportunity for people to talk. Formalise the networking during the break/lunch
* Generate conversation
* Problem -> harvesting the knowledge of the audience
* Be part of the program
* People outline issue from stage, just before lunch?
* In advance by tweet?
* 10 minutes
 |
| **Workshops** |  |
|  | Website Trouble Shooting – Glenn * End of May
* Siobhan to assist
* Glenn to send out notice of event

Digital Marketing* Run again next year?
 |
| **Committee Membership** |  |
|  | **New Members:*** Gerald Cavanagh – May not be available to join committee

**Action**: Peter to contact to confirm membership, and if no, ask for recommendation of alternative* David Hughes (DBS – associate members only)

Potential member? – No (eligible to join LIR, but not committee. Constitution would need to be amended) **Committee Membership** (minimum):* 3 Conul
* 3 IOTI
* 1 HEAnet

Any institution who are members of HEAnet are eligible to be on committee.Need another IOTI member |
| **Next Meeting** |  |
|  | TBD |